Shri P.V. Salgaonkar, Dy.CPO/HQ

1. Recruitment of Executives & Non-Executives in KRCL;
2. Non-executive cadre of Accounts, Electrical & Commercial Department;
3. Industrial relations, PNM, Formal & Informal meetings, etc., dealing with Union and SC/ST, OBC Association, Labour official correspondence and attending cases;
4. DAR monitoring and vetting;
5. KRCL HR policies, liaisoning with Railways for establishment and other policy-related work;
6. Replies to Railway Board references, Parliament Questions, CPGRAM cases, and various reports;
7. Audit replies monitoring and compliance;
8. Vigilance replies monitoring and compliance;
9. Imprest of Personnel Department;
10. Deadstock-related work of the Personnel Department;
11. Alternate employment on medical decategorisation;
12. MCDO of Personnel department
13. Supervising the work of the Personnel Department in CPO's absence;
14. Any other work assigned from time to time.

Smt. Sayali Shinde, Dy.CPO (ADMIN)

1. Non-executive cadre of General, IT, Medical, Personnel, RPF, Rajbhasha, Safety, S&T, Stores & Vigilance Department;
2. All issues pertaining to Bungalow Peons;
3. Personnel department APIO under RTI;
4. Quarter allotment;
5. Training of staff and monthly details compilation,
6. HOER related works;
7. Immovable Property Return Statement of Non-Executives of KRCL;
8. Works related to ceremonial functions;
9. PSs/GAs arrangement;
10. Engagement of Apprentices;
11. FR 56 related works;
12. Mechanical non-executive cadre;
13. Co-operative Credit Society
14. Pass/PTO related works and implementation of HRMS Pass module
15. Hindi report & Office Order translation, Dak
16. In absence of SPO, the executives Pass/PTO will be issued by APO/Dy.CPO/HQ
17. Any other work assigned from time to time.

Shri Gnanadeep Sangdala, SPO/G&IT

1. Executive cadre of all Departments (except Recruitment);
2. Non-executive to Executive selections of all Departments;
3. Non-Executive cadre of Engineering, Mechanical (both Running & Non-Running) & Operating Department;
4. KRREHS / Settlement / Pension cases, compassionate appointments;
5. All PM Module-related work, such as updates/monitoring/allotment of employee numbers, etc.;
6. All Pay Commission-related work;
7. Coordination with S&T, Engineering & IT Departments to provide working space and related equipment;
8. Digitisation of records;
9. CSWF & Co-operative Credit Society related works;
10. Timely updation of content on DISHA;
11. National Pension Scheme-related work;
12. Pass/PTO related works and implementation of HRMS Pass module;
13. Photocopier tender / bills
14. Any other work assigned from time to time.